

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS  
SEPTEMBER 8, 2009

The meeting of the Board of Supervisors was held at the Township Municipal Building. The meeting was called to order by the Chairperson, at 7:00 P. M. Those in attendance were Lois Leonard (Chairperson), Robert Hahn (Vice-Chairman), Shaun Appel (Supervisor), John Baranski (Solicitor), Terry Myers (Engineer) and Lou Anne Bostic, (Secretary).

Pledge of Allegiance:

Approval of Agenda: Motion by Mr. Hahn, second by Mr. Appel, unanimously carried, to approve the agenda as prepared with the sewer authority member appointment action removed from unfinished business.

Approval of August 3, 2009 minutes: Motion by Mr. Hahn, second by Ms Leonard, unanimously carried, to approve the minutes.

Approval of August 6, 2009 Vacancy Board minutes: Motion by Mr. Hahn, second by Ms Leonard, unanimously carried, to approve the minutes.

**RECOGNITION OF PUBLIC REQUESTS:**

-Ted Elicker, 955 Copenhaffer Road asked the board to have the engineer check a storm water drainage issue on his property. The township roadcrew recently replaced a pipe on Witmer Road and Mr. Elicker feels that this will create more erosion on his property. The township engineer will check the property.

-Brian Klinger, 2770 Millcreek Road requested that the truck signs be removed from Millcreek Road. Mr. Klinger stated that the signs were probably installed due to road conditions and since the road has been repaved the limit is not necessary. Mr. Klinger operates a mulch business. He informed the board that his business is being affected by the signs.

-Dean Keepports, 2670 Millcreek Road stated that he feels the road is used for a short cut and the signs should remain.

The board instructed the manager to provide them with the history for Millcreek Road.

- Lynn Kann, 330 Copenhaffer Road, asked if he should pay his 4<sup>th</sup>. quarter garbage bill or if the township will have awarded the trash contract by then. Mr. Kann was informed that the contract will not be awarded by that time. Mr. Hahn asked Mr. Kann what he is currently paying for his trash service. Mr. Kann is paying \$75.00 a quarter for 6 bags once a week.

-Jason Armstrong, 255 Fisher Drive, requested that the No Parking signs on Fisher Drive be removed. The board informed him that this has been an ongoing problem. The board instructed the manager to provide them with the sign history for the Bennett Run Development. Mr. Armstrong also would like to see a Stop Sign installed at Thomas and Fisher Drive.

- Lynn Kann, 330 Copenhaffer Road, informed the board that he thought Mr. Jordan had snow plow concerns.

**PUBLIC HEARING-** Ordinance #323, An ordinance regarding the Copenhaffer Road Speed Limit. No comments were presented.

Motion by Mr. Hahn, second by Mr. Appel, unanimously carried, to adopt Ordinance #323.

Public Hearing was closed.

**PLANNING & ZONING:** None

**REPORTS:**

The following reports were distributed to the Supervisors:

Treasurer's Report, Fuel Usage Report, Road Report, Sewer Report, and the Building Permit Report.

-Mr. Hahn asked if the township is reimbursed by the sewer authority for any work. Ms Bostic explained that a barter type system is in place between the township and the authority. No fees are charged by either party for any services.

-Mr. Hahn commented that the August Financial report shows the township is in good financial shape from an income point of view and the expense side shows conservative spending. Mr. Hahn thanked the administration for keeping costs down.

- Mr. Hahn motioned that the township shop for accounting companies and other possible engineering firms, and look into the cost and use of street signs as well as any breaks in snow removal materials. Ms Leonard seconded, motion carried.

- Mr. Hahn motioned that the township should consider the use of college students for grass mowing in the recreational and township properties and that we purchase equipment that can easily be used in these areas. Motioned died due to lack of second. The board will discuss during the 2010 budget preparation.

- Mr. Hahn motioned that the township invite the public to participate in the preparation workshops for the 2010 budget. Mr. Appel seconded, motion carried.

-Motion by Mr. Hahn, second by Ms Leonard, unanimously carried, to approve the reports.

#### ACCOUNTS PAYABLE REPORT:

Motion by Mr. Hahn, second by Mr. Appel, unanimously carried, to approve the accounts payable report.

#### SOLICITOR'S REPORT:

-Attorney Baranski presented a draft exclusive municipal collection and disposal of municipal waste and recycling program proposal for the board to review at the last meeting. The board provided the attorney with some changes, including number of containers allowed and pickup times. Attorney Baranski will change the proposal and present to the board at the next meeting. Mr. Hahn suggested that maybe some type of senior citizen discount could be included in the proposal for a bi-weekly pick up at a reduced rate.

-James Duncan, 980 Jug Road is not in favor of a bi-weekly pick up.

-Mr. Hilbert, Millcreek Road is not interested in the proposal and feels that garbage collection should stay the way it is in the township.

-Carol Blitva, 220 Hunter Creek Road, already has contracted services and receives a senior citizen discount. Her quarterly bill is \$60.00. Mr. Hahn rescinded his recommendation of a bi-weekly pick up schedule.

-Lorreta Wilhide, 120 Witmer Road, feels that there would be a health issue if trash was picked up every other week.

-Mr. Appel would like to see the contract bid for different time periods to encourage more competitive bidding. The solicitor will provide 1 year, 2 year and 3 year alternatives to the proposal

-Jim McCoy, Susquehanna Trail, wants to know why we are hashing this out and he feels that garbage collection should stay the way it is in the township. He personally does not have garbage pick up.

-Attorney Baranski presented an update regarding an airport hazard zoning ordinance that Conewago Township will have to prepare and adopt to address the airport located on Bull Road. The solicitor suggests that we work with Dover Township in a joint effort. Attorney Baranski will keep the board informed.

-Mr. Hahn asked the solicitor if the recent change in the township office lunch period should have been approved in a public meeting. Mr. Hahn will contact the solicitor regarding this matter. Attorney Baranski explained that general personnel policy changes should be made at a public meeting and he informed the board that they should ratify the action at the October meeting. This matter will be placed on the agenda.

-Ms Leonard stated that she does not want the office closed for a lunch period. Mr. Appel agrees that one person should be available at all times the office is open.

ENGINEER'S REPORT: Jeff Shue was not in attendance at this meeting. Terry Myers is covering for him and presented the written report. (Copy attached)

-Sharon Beck, 1605 Copenhaffer Road, asked if Mr. Myers is the new township engineer and would like him to be introduced to the public. Mr. Myers explained that he will be taking over as township engineer, probably by the beginning of the new year. Mr. Myers introduced himself and gave a brief presentation of his history with C.S. Davidson, Inc.

#### UNFINISHED BUSINESS:

-Appointments to various positions created by the resignation of Mark Jordan.

-Motion by Ms Leonard, second by Mr. Appel, to appoint Shaun Appel as Superintendent of Roads. Mr. Hahn voted in opposition. Vote: Leonard-aye, Appel-aye, Hahn-nay. Motion carried.

-Motion by Ms Leonard, second by Mr. Appel, unanimously carried, to appoint Mr. Hahn as Superintendent of Municipal Services.

-Motion by Mr. Hahn, second by Ms Leonard, unanimously carried, to appoint Mr. Appel as alternate township representative to Northern York County Regional Police.

-Resolution 2009-13, a resolution accepting the offer of dedication for public use of Cross Farm Lane in the Greenspring Industrial Park Development. Motion by Mr. Hahn, second by Mr. Appel, unanimously carried, to adopt Resolution 2009-13.

-Zion View Park Concrete Work Bid Openings. The following bids were opened and read aloud.

-M.J. Delp Concrete Construction = \$7869.28

-A. Pantano & Son = \$5349.00

-Jordan Contracting = \$5036.00

-Lorreta Wilhide, 120 Witmer Road, asked if the board does a background check on the contractors before awarding the bid. She feels that Mr. Jordan should not be given the contract and voiced concern over previous work he did for the township.

-Pat McCoy, Susquehanna Trail would like to know if a completion date can be added to the award. She is tired of the picnic tables in the mud.

Terry Myers informed the board that a reasonable deadline could be imposed. Motion by Mr. Hahn, second by Mr. Appel, unanimously carried, to award the concrete work to Mark Jordan with a December 15, 2009 completion date attached.

-Lynn Kann, Copenhaffer Road asked if any permits or inspections are necessary. Lou Anne Bostic informed him that according to the township zoning and codes officer – none are needed.

#### NEW BUSINESS:

-Dover Township Sewer Authority has requested that their township permit fee, in the amount of \$41,500.00, be waived. The supervisors agree that the intergovernmental relationship between Dover and Conewago Township is welcomed. The township has always waived permit fees for any work being completed in the township by another governmental type entity. Motion by Mr. Appel, second by Mr. Hahn, unanimously carried, to waive the permit fee.

-SPCA 2010 Animal Care and Housing Agreement. The contract price remains the same as 2009. (\$2639.00) Motion by Mr. Appel, second by Mr. Hahn, unanimously carried, to approve the agreement.

-Motion by Mr. Hahn, second by Mr. Appel, unanimously carried, to authorize the attendance at the York County Association of Township of the Second Class Convention on November 12, 2009. Mr. Hahn feels that all should attend.

-Motion by Ms Leonard, second by Mr. Hahn, unanimously carried, to have anyone that has registered for a seminar involving township payment, and cannot attend, reimburse the township.

-Motion by Mr. Appel, second by Mr. Hahn, unanimously carried, to schedule Trick or Treat on Saturday, October 31<sup>st</sup>. from 6:00 P.M. to 8:00 P.M.

-The 2010 budget workshop has been scheduled for Monday, September 14<sup>th</sup>. at 6:00 p.m. The public is invited to participate.

-Carl Fidler, 150 E. Butter Road, voiced concerns about the Greenspring Industrial Park truck traffic.

OTHER BUSINESS:

- Mr. Hahn reminded the board that the York County Comprehensive Plan review is available for comments.

-Mr. Hahn requested that due to the discussions about office personnel hours a log be established to note the people entering the office with business or requests of the office staff. The log would be for the months of September through October. This will indicate the actual activity with the public and the busy times of the day in case hours need adjusted. Motion by Mr. Hahn, second by Ms Leonard, unanimously carried, to establish the log. Mr. Appel stated that he would like the office to be open from 8:30 to 5:30 daily, and provide Monday evening hours. This could be accomplished by staggering the office staff hours. He also feels that the personnel policy should be looked at. Mr. Appel stated that he is not in favor of the “summer hour” schedule and asked when the hours change back to five days. The last Friday closed will be September 25<sup>th</sup>.

The personnel policy will be discussed at the October meeting.

-Mr. Hahn motioned that the Board of Supervisors do a road tour to determine the construction and maintenance of the township roads prior to February 1, 2020, and that sufficient funds be included in the budget to fulfill the requirements of the Second Class Township Code, Article VI, Section 607. Second by Mr. Appel. Motion unanimously carried. Road tour date will be scheduled at a later time.

-Mr. Hahn questioned the SALDO recreation fee requirement with regard to the Greenbriar Estate Development. Ms Bostic informed him that a special payment schedule was negotiated with the developer and the past due balance is in the process of being collected.

-Mr. Hahn informed the public that the West Nile Virus has been detected in mosquitoes in the township and to be aware of standing water on their property.

-Lynn Kann, 330 Copenhaffer Road, voiced a concern about the storm water retention areas located across from his house in the Hunter Creek Development.

ADJOURNMENT: Motion by Ms Leonard, second by Mr. Appel, unanimously carried, to adjourn the meeting at 8:31 p.m.

Respectfully submitted,

Lou Anne Bostic